

SHERIFF HUTTON PARISH COUNCIL

**MINUTES OF THE MEETING HELD IN THE MISS WARD ROOM, METHODIST CHURCH,
SHERIFF HUTTON ON THURSDAY 14th SEPTEMBER 2023 AT 7.30PM**

PRESENT: Councillors: Penny Bean (Chair), Sally Wright, Marcus Oxendale, Dave Smith
Philip Lazenby

ALSO PRESENT 2 members of the public (part meeting only).

NEIGHBOURHOOD PLAN – Matthew Lishman, Planning Officer and Lizzie Phippard, Planning Policy Officer from NYC attended the meeting to discuss the prospect of developing a Neighbourhood Plan which if adopted would be taken into consideration for future planning applications.

The first stage is to establish community involvement by inviting residents to join a Steering Group and to establish a designated area for the Neighbourhood Plan. Welburn, Terrington and Bulmer are in the early stages of developing plans and it was suggested they be contacted to work together. Grants are available to cover professional fees and costs involved and Matthew and Lizzie can be contacted for guidance throughout the procedure.

The Chairman welcomed Philip Lazenby as the new Co-opted Parish Councillor

1. APOLOGIES OF ABSENCE

Councillors Ed Stephenson, Sam Warriner, Louise Pink, Clerk (Councillor Bean – Minute Taker in the absence of the Clerk)

2. DECLARATION OF INTERESTS

None declared.

3. MINUTES

The council resolved that the minutes of the meeting held on the Thursday 10th August 2023 were agreed and were signed by the Chairman.

4. PUBLIC FORUM

No issues raised

5A. EXCLUSION OF THE PUBLIC

Not Required.

5. MATTERS ARISING FROM THE MINUTES

Nothing noted.

6. CLERK'S REPORT

The Chairman of the Playing Fields Trustees had confirmed that he would speak to Strensall Tigers Football Club regarding accessibility of the Playing Field for local children.

7. PLANNING

a. No new planning applications had been received.

b. The following results of applications were decided:-

Approved Chairman

ZE23/00673/HOUSE 2 Laurels Garth, Sheriff Hutton
Erection of detached double garage and formation of new vehicular access
APPROVED

ZE23/01084/CAT – The Vineyard, Church End, Sheriff Hutton
T1 Beech Tree – to dismantle and remove to approximately 100 mm above ground level or
as site conditions allow due to significant structural integrity and safety concerns due to
compromised primary stem union
APPROVED

8. VILLAGE REPAIRS

Following the Parish Councillors' walk around the village various actions were agreed
Notice to be put in the Village News requesting householders to cut back trees, hedges and shrubs
which overhang footpaths and roads.

- 1 Corroded post outside Corner Cottage – to be replaced.
- 2 Posts around The Green have been badly damaged by strimming – weed killer to be applied
before next season.
- 3 Railings around The Green and up Main Street need to be cleaned.
- 4 Footpaths up Main Street and York Road need grass chopping back - Clerk to contact the
Community Pay Back Scheme.
- 5 Main Street road in extremely poor condition - water leak/pothole outside Milldale.
- 6 Castle View – very deep potholes - Clerk to contact Highways.
- 7 Steps down bank in Main Street and East End Road to be cleared) Handyman.
- 8 Elderberry bush to be chopped back outside Old School House/Castle View).
- 9 Brash round Cherry Tree outside Old School House to be cleared).
- 10 Letter to be sent to History Group thanking them for the Information Board which is well used
by visitors.
- 11 PROW sign on Path from Finkle Street to Castle needs to be concreted in - PROW to be
contacted.
- 12 Rumble Strips along road outside Village Hall need to be reinstated
- 13 Problems accessing data from Speed Matrix as Analogue IT needed – Clerk to contact
Supplier to see if an alternative method is available.
- 14 Other issues raised have either been dealt with or will be dealt with by Councillors, including
damaged to new trees, footpath trip hazard in Castle Side.

9 FINANCIAL MATTERS

a. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerks Salary (Net)	£568.77
L Pink	Expenses	£28.73
MAH Garden Maintenance	Grass Cutting	£1320.00
HMRC	Tax & NI	£420.20
PKF Littlejohn	External Audit Yr Ending 31.03.23	£252.00

The accounts listed for payment were accepted. Clerk to make the payments via BACS using the
online banking process.

- b. No payments were submitted by cheque.
- c. No income received
- d. No invoices were received after the production of the agenda
- e. The bank balances were noted from August 2023.

Approved Chairman

- f. The actual vs. budget figures were noted
- g. No urgent request submitted to the meeting
- h. The conclusion of audit for year ending 31st March 2023 was noted.

10. CORRESPONDENCE

- a. E mail from NYC re Salt Bin on Old Mill View – refer NYC to Yorkshire Housing.
- b. YLCA Whole Council Training – Clerk to obtain dates available – to be discussed at October meeting.

11 REPORT FROM COUNTY COUNCILLOR

Not applicable.

12 REPORTS FROM PARISH COUNCILLORS

It was noted that the yellow lines scheduled to be done had not been completed – Clerk to chase up.

Councillor Oxendale is having problems finding an alternative energy supplier who would deal with a Parish Council. Clerk to follow up with the County Councillor for advice.

Councillor Smith to obtain a further tree from Rogers to be planted in Castle Side – this was omitted from delivery earlier in the year.

Councillor Wright requested that the grass cutters be asked to cut the verge from the junction of Laurels Garth towards Farlington to aid visibility for vehicle drivers.

Councillor Bean suggested that under the new legislation regarding 20 mph zones that we request consideration of a zone to replace the existing 30mph extending from Mini roundabout through the village down New Lane, The Square, Finkle Street. This would address the safety issues we have with speeding traffic, pedestrians crossing the road at Quarmby's corner and outside the Village Hall. Clerk to follow up with NYC.

13. MATTERS FOR INCLUSION IN THE VILLAGE NEWS

Invitation for residents to take part in the preparation of a Neighbourhood Plan.
Reminder for residents to cut back overgrowing trees, hedges and shrubs.

14. MATTERS FOR INCLUSION ON THE NEXT AGENDA

Neighbourhood Plan
Electricity Supply
Councillor Training Dates

15 DATE AND TIME OF NEXT MEETING

The next parish council meeting is to be held on Thursday 12th October 2023 @7.30pm in the Miss Ward Room, Methodist Church, Sheriff Hutton.

The meeting closed at 8.45pm

Approved Chairman